

The August 19, 2024 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Pat Hahn, Pat Lien, Joyce Price and Terry Stamm present.

APPROVAL OF MINUTES

Abraham/Hahn moved and seconded a motion to approve the Village Board minutes of July 15, 2024. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

There was no one registered for Citizens Forum.

PUBLIC APPEARANCE

There was no public appearance.

Movement of Agenda Item

Stamm/Abraham moved and seconded a motion to move agenda item 15(a) to earlier in the meeting. Motion carried.

Discussion/Action Conditional Use Permit Application by Buell Consulting on behalf of Vertical Bridge, LLC, to construct a Mobile Service Support Structure at S405 Holly Avenue

Abraham/Benjamin moved and seconded a motion to approve the Conditional Use Permit application by Buell Consulting on behalf of Vertical Bridge, LLC, to construct a Mobile Service Support Structure at S405 Holly Avenue. Motion carried.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS

Hahn/Price moved and seconded a motion to approve the combined checks 32938-32978 and direct deposits V3764 – V3782 for a total of \$54,311.91. Motion carried.

APPROVAL OF TID VOUCHERS

There were no TID vouchers.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

A permit was issued to Dean Brockmeier, N400 Holly Avenue, for under deck drainage.

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

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Police Chief Report

The Police Chief Report was presented by Police Chief Chad Weinberger. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Tim Benjamin reported that the Public Works & Streets Committee did not meet.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee met, and the topics would be covered later in the agenda.

Employee Relations

Pat Hahn reported that the Employee Relations Committee did not meet.

Plan Commission

Terry Stamm reported that the Plan Commission met, and the topic was covered earlier in the meeting.

Report from Fire Board Representative

The Department responded to five calls for service this month. The Department membership increased by one to 22 members. The ordinance for fire call billing that all three municipalities must eventually adopt was reviewed.

Repairs continue on Engine No. 5. Chief Fuester is still working with insurance companies on premiums for replacement values of Fire Department equipment.

Chief Fuester is working with the three municipalities to obtain 2nd half assessment payments for Fire Department operations. A grant was submitted to obtain a “Fire Danger” sign to be set up on Hwy 12/Menomonie Street for public viewing.

Report from Elk Mound/Colfax Solid Waste & Recycling

The RU worked with Jenson Farms from Elk Mound to have wood chips removed from last year’s grinding of brush to make room for the 2024 grinding project. Sylvester Custom Grinding was contracted to grind up the brush pile at the Elk Mound site.

The nine municipalities that make up the Responsible Unit with two sites at Colfax and Elk Mound have scheduled their semi-annual meeting to be held at the Colfax Fire Department on August 20, 2024.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Report from July was reviewed. This is available in the Village Clerk-Treasurer’s Office.

Community Center/Library Report

The Committee approved the purchase of a desktop multi-function copier for the library, with the cost split 50/50 with the Menomonie Public Library. All toner, paper and setup fees will be paid for by the Menomonie Public Library.

The Committee also approved the purchase of a 55-inch TV to replace the display screen in the lobby of the Community Center.

Communications & Miscellaneous Business as Permitted by Law

Clerk/Treasurer Karin Wolf reported that the Village received a letter stating that the Village attorney, Jason Brasch, had resigned from Bakke Norman. The Village will work with the law firm to determine a new point of contact for any legal matters. Wolf also reported that the Open Book will be held September 11 from 10am – noon and the Board of Review will be held September 18 from 10am – noon.

President Terry Stamm stated that the Synergy Cooperative – Elk Mound Cenex will be holding its Grand Opening on August 21 at 9:00 a.m.

Unfinished Business:**Discussion/Action Village Park Rental Policy**

Benjamin/Price moved and seconded a motion to approve the following changes to the Village Park Rental Policy as presented by the Property and Finance Committee: Increase the Lions Club pavilion rental fee from \$25 to \$50 per day, increase the Certificate of Insurance coverage for groups of 300+ people to \$100,000 with the policy naming the Village as additionally insured, waive one 2-day tournament fee for both youth baseball and youth softball annually with a \$100 security deposit required that is returnable if Public Works deems the facility to meet the cleanliness standard, waive the tournament fee for the annual one-day Coach Pitch/Lions Club tournament, allow youth softball/baseball to use the fields on their regularly scheduled nights with practice and game time scheduling to be managed by the youth program directors instead of the clerk's office, increase the non-resident fee for youth softball and baseball from \$5 to \$10 with participant numbers to be verified by the youth program directors, and increase the rental fee for the Elk Mound High School Baseball program for Field #2 to \$3,500/year effective 2026 when the current lease is up for renewal. The Village Board also reserves the right to waive the rental fees for other community based non-profit organizations with requests for waivers presented to the Village Board for consideration/approval, and all other rental requests will be processed as they have been in the past per the approved policy and fee schedule. Motion carried.

New Business:**Discussion/Action Use of Park Funds for Comprehensive Plan Projects**

Abraham reported that the Property and Finance Committee made a motion to look into the feasibility of walking trails and to price out the cost of renovating the Village Park bathrooms to utilize park funds. Director of Public Works Mark Levra is checking into these potential projects. No action taken.

Discussion/Action R/C Rock Crawler Course at the Village Park

Bachman/Abraham moved and seconded a motion to approve the R/C Rock Crawler Course at the Village Park. Motion carried.

Discussion/Action Portable Restroom at Lower Mound Hill Park

Bachman/Hahn moved and seconded a motion to approve the rental of a portable restroom from Lewis Bjork Septic to be placed at Lower Mound Hill Park at a cost of \$145/month with service every two weeks. Motion carried.

Discussion/Action Extension of Settlers Ridge Development involving Private Well Installation for Potable Water Use

No motion was made for this agenda item.

Discussion/Action Scheduling of Employee Performance Reviews

The Village Board decided that the Employee Relations Committee will meet once Department heads have completed their employees' evaluations. No action taken.

Discussion/Action Review of Ordinance Sec. 6-4-5: Abatement of Tree Disease Nuisances

Lien/Benjamin moved and seconded a motion to table this item until the September meeting to allow the Village Trustees more time to review the ordinance. Motion carried.

Discussion/Action Change September 16, 2024 Meeting Date

No motion was made for this agenda item.

Adjourn

Lien/Hahn moved and seconded a motion to adjourn the meeting at 7:19 p.m. Motion carried.

Karin Wolf

Village of Elk Mound Clerk-Treasurer