

The December 20, 2023 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Pat Hahn, Pat Lien, Joyce Price, and Terry Stamm present.

APPROVAL OF MINUTES

Benjamin/Abraham moved and seconded a motion to approve the Village Board minutes of November 20, 2023 and December 4, 2023. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

There was no one registered for Citizens Forum.

PUBLIC APPEARANCE

There was no public appearance.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS

Hahn/Benjamin moved and seconded a motion to approve the combined checks 32610 - 32649 and direct deposits V3594 - V3613 for a total of \$51,614.38. Motion carried.

APPROVAL OF TID VOUCHERS

Hahn/Price moved and seconded a motion to approve TID check 1014 in the amount of \$28,898.62. Motion carried.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

The following permits were issued: Kat's Pourhouse, W305 Menomonie Street, for a kitchen renovation and pavilion construction; Xcel Energy for Right of Way permits at E101 Menomonie Street and 500 University Street; Amanda Nolan, 303/305 Moundsview Court, for re-roofing and re-siding of her residence; and Donald Stuckert, 216 Mound Park Drive, for an occupancy permit for his home addition.

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Director of Public Works Report

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Police Chief Report

The Police Chief Report was reviewed by the Village Board. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Bob Bachman reported that the Public Works & Streets Committee did not meet.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee did not meet.

Employee Relations

Pat Lien reported that the Employee Relations Committee did not meet.

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

December 20, 2023

Vol. 23, Page 1761

Report from Fire Board Representative

The Fire Department is hoping to finalize a contract with Colfax Rescue by January 1, 2024. Fire District banking options are still being reviewed for a recommendation. Fire Inspector Dan Williams is continuing to complete inspections as needed.

The Department successfully applied for a DNR grant for an AED and foam. The Department is asking the Fire Board to pay half of an electric combination tool out of the savings account. Chief Fuester asked for assistance to help write and adopt billing and collection ordinances for all three municipalities in the District.

The Department is working on decommissioning Squad No. 2 to get it ready for sale. Squad No. 3 has been put in service. The radio has been installed and the goal is to get signs on the doors and complete some work on the lights.

Report from Elk Mound/Colfax Solid Waste & Recycling

The unit has been working on finding sources for different size clear bags at the most reasonable cost. They are currently selling 33-gallon bags at 3 for \$1.00 and 13-gallon bags at 4 for \$1.00.

Tony Christopherson from the Town of Elk Mound, John Schaefer from the Town of Spring Brook, and Terry Stamm from the Village of Elk Mound met for their 2023 annual budget and billing meeting.

Office Assistant Julie Conlin is working on the distribution of approximately 385 permits, DNR education materials and a fee schedule for items other than trash and recyclables, to village residents.

Christmas wrap and tissue paper are considered trash and are not recyclable.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Report was not available at the time of the meeting.

Community Center/Library Report

Terry Stamm reported that the Community Center/Library Board is working on obtaining estimates for the installation of a drinking fountain at the community center.

The Board agreed to invest \$15,000 of the Community Center/Library savings in a 15-month certificate of deposit at Royal Credit Union with an interest rate of 5.5%.

Communications & Miscellaneous Business as Permitted by Law

Director of Public Works Mark Levra showed the Village Board the signs that will be used for the Village entrances at Division Street, University Street, and Elk Mound Drive. The new "Welcome to Elk Mound" signs donated by the Lions Club have arrived and will be installed in the spring. The Village also received an LRIP grant in the amount of \$20,832.99 to help fund the pulverizing and paving of Mound Park Drive. The Village has five years to use these funds.

Trustee Cynthia Abraham announced that the Christmas Party will be held on January 13 at 6:30 p.m.

Trustee Tim Benjamin reported that the Dunn County Economic Development Corporation is adjusting the arrangement of its board. This change will better represent all municipalities in the county.

President Terry Stamm announced that Synergy Cooperative hopes to open the gas station shortly after Christmas. He also passed along Christmas wishes from former Village President Greg Kipp.

Unfinished Business:

There was no unfinished business.

New Business:

Discussion/Action Public Works Fee Schedule

Benjamin/Hahn moved and seconded a motion to approve the Public Works Fee Schedule as presented. Motion carried.

Adjourn

Lien/Hahn moved and seconded a motion to adjourn the meeting at 7:05 p.m. Motion carried.

Karin Wolf
Village of Elk Mound Clerk-Treasurer