

The September 18, 2023 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Pat Hahn, Pat Lien, Joyce Price, and Terry Stamm present.

#### **APPROVAL OF MINUTES**

Abraham/Hahn moved and seconded a motion to approve the Village Board minutes of August 21, 2023 and September 5, 2023. Motion carried.

#### **CITIZEN'S FORUM – (PUBLIC INPUT)**

Don Stuckert, 216 Mound Park Drive, mentioned that his water frequently has a bad odor and taste lately. He also expressed concerns about the Settlers Ridge development and that upon completion, over 60% of village residents would be in transient housing.

#### **PUBLIC APPEARANCE**

There was no public appearance.

#### **APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS**

Hahn/Lien moved and seconded a motion to approve the combined checks 32472 - 32517 and direct deposits V3519 - V3543 for a total of \$101,501.80. Motion carried.

#### **APPROVAL OF TID VOUCHERS**

There were no TID checks.

#### **PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

A building permit was issued to Carol Petersen, 5221 Holly Avenue, to extend the timeframe for porch/deck construction.

#### **REPORTS BY OFFICIALS:**

##### **Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

##### **Director of Public Works Report**

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

##### **Police Chief Report**

The Police Chief Report was presented by Police Chief Chad Weinberger. The report is on file in the Village Clerk-Treasurer's office.

#### **Standing Committee Reports:**

##### **Public Works & Streets**

Bob Bachman reported that the Public Works & Streets Committee did not meet.

##### **Public Safety**

Tim Benjamin reported that the Public Safety Committee did not meet.

##### **Property & Finance**

Cynthia Abraham reported that the Property & Finance Committee did not meet.

##### **Employee Relations**

Pat Lien reported that the Employee Relations Committee did not meet.

#### **Special Committee Reports:**

##### **Plan Commission**

Terry Stamm reported that the Plan Commission did not meet.

**Report from Fire Board Representative**

Terry Stamm reported that the department responded to nine calls in the last month.

Colfax Rescue is still working on an ambulance and staff for the Elk Mound Fire Station. The Department is still looking for new members. There are presently 24 members.

The three municipalities in the Elk Mound Fire District have paid their annual 2% fire dues and budget assessments.

The Department is still waiting to hear the status of a DNR grant application for an AED machine and foam. Chief Fuester is also working on a program to equip the firemen with proper gear such as gloves, hoods and helmets.

The Department is looking into the purchase of a Wet Rescue Vehicle, which involved an amendment to the 2023 budget. Additional driveway work is also needed at the Tom Kopp pump location on Highway E.

The Board is reviewing possible options to add on to the present Fire Department building. The Board also voted to change their next meeting dates to the third Wednesday of the month.

The designated Fire Inspector and Chief Fuester are still working on fire inspections. The Department completed the required hose and pump testing.

**Report from Elk Mound/Colfax Solid Waste & Recycling**

Terry Stamm reported that all member representatives of the Colfax RU met on August 22 for their semi-annual meeting. Several items were discussed with special time given to attendant wage negotiations and the per capita amount for 2024.

Lynn Niggemann and Terry Stamm are working on the 2024 budget. The unit is also working on procedures for implementation of clear bags for trash disposal.

**Colfax Rescue Squad Monthly Report**

The Colfax Rescue Squad Monthly Report from Don Knutson for August was reviewed. This is available in the Village Clerk-Treasurer's Office.

**Community Center/Library Report**

Terry Stamm reported that the Community Center/Library Board met on July 24. The installation of the cabinet for the historical items is complete.

Julie Conlin reported that the Bremer grant application for a replacement library screen was unsuccessful. She will research grant cycles and reapply when they open again.

Lyn Harrison reported that he has received requests for morning library hours from residents. Director Sterk will be contacted about the possibility of offering morning hours.

Bob Bachman inquired if the Village Park defibrillator could be used during the winter months at the library. Stamm will check with Public Works.

**Communications & Miscellaneous Business as Permitted by Law**

Director of Public Works Mark Levra reported that he was contacted by the Dunn County Highway Commissioner that the railroad crossing at Highway 12 will be shut down on September 22.

Police Chief Chad Weinberger reported that the summer heat grant is done for 2023, but that there is a seatbelt enforcement grant available year-round.

Trustee Cynthia Abraham inquired about having the basketball court at the Village Park sealcoated.

President Terry Stamm mentioned that employees from three local energy cooperatives are teaming up for a Day of Service on October 4. Twenty-four employees will come and complete service projects within the village.

**Unfinished Business:**

There was no unfinished business.

September 18, 2023

Vol. 23, Page 1749

**New Business:**

**Discussion/Action Set Dates for 2024 Budget Meetings**

Budget meetings were set as follows: Public Safety Committee on September 27 at 9:00 a.m., Public Works and Streets Committee on September 27 at 10:00 a.m., and Property and Finance Committee on October 2 at 5:00 p.m. No action taken.

**Discussion/Action Safe Routes to School Plan Update**

Benjamin/Abraham moved and seconded a motion to decline the offer from the West Central Wisconsin Regional Planning Commission to submit a grant application for a Safe Routes to School Plan update. Motion carried.

**Discussion/Action 8% Simplified Rate Increase for Water Utility**

Benjamin/Hahn moved and seconded a motion to approve the 8% simplified rate increase for the water utility. Motion carried.

**Discussion/Action Option and Lease Agreement with VB Entity for Cell Phone Tower Location**

Benjamin/Bachman moved and seconded a motion to refer the Option and Lease Agreement with VB Entity over to the Village attorney for review and to look into answers to the Board's questions. Motion carried.

**Discussion/Action Elk Mound Fire District Budget Amount Request for 2024**

The consensus of the Board is to recommend to the Elk Mound Fire District to go with a 2024 budget of \$90,148.84. The Village's portion of that budget would be \$12,620.84. No action taken.

**Adjourn**

Lien/Hahn moved and seconded a motion to adjourn the meeting at 7:08 p.m. Motion carried.

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Karin Wolf

Village of Elk Mound Clerk-Treasurer