

The November 20, 2023 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Pat Hahn, Pat Lien, Joyce Price, and Terry Stamm present.

APPROVAL OF MINUTES

Hahn/Benjamin moved and seconded a motion to approve the Village Board minutes of October 16, 2023 and November 6, 2023. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

There was no one registered for Citizens Forum.

PUBLIC APPEARANCE

There was no public appearance.

Discussion/Action Move Agenda Items 15(a) and 15(b) to this point in the meeting

Stamm/Abraham moved and seconded a motion to move agenda items 15(a) and 15(b) up to earlier in the meeting. Motion carried.

Discussion/Action Application Class "A" Retailer's Fermented Malt Beverage License and "Class A" Intoxicating Liquor License and "Class A" – Intoxicating Liquor License - Cider Only for Consumption off Premise for Synergy Community Cooperative

Abraham/Benjamin moved and seconded a motion to approve the application for a Class "A" Retailer's Fermented Malt Beverage License and "Class A" Intoxicating Liquor License and "Class A" – Intoxicating Liquor License - Cider Only for Consumption off Premise for Synergy Community Cooperative. Motion carried.

Discussion/Action Cigarette & Tobacco Products Retail License Application for Synergy Community Cooperative

Abraham/Benjamin moved and seconded a motion to approve the application for a Cigarette & Tobacco Products Retail License for Synergy Community Cooperative. Motion carried.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS

Hahn/Abraham moved and seconded a motion to approve the combined checks 32548 - 32609 and direct deposits V3565 - V3593 for a total of \$117,660.13. Motion carried.

APPROVAL OF TID VOUCHERS

There were no TID checks.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

There were no building permits or applications for service/tap permits reported this month.

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office. He also reported that the lift station on North Holly has been down for a week. The parts to repair the station have been ordered and are in transit.

Director of Public Works Report

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office. He also reported that the skid steer is in need of major repairs at a cost not to exceed \$8,800.

Police Chief Report

The Police Chief Report was reviewed by the Village Board. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Bob Bachman reported that the Public Works & Streets Committee did not meet.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee did meet, and the item will be discussed later in the meeting.

Employee Relations

Pat Lien reported that the Employee Relations Committee did not meet.

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

Report from Fire Board Representative

The Fire Department responded to seven runs this month. The Department is working on banking options for the Fire District. The current roster includes 22 members after two members were removed due to inactivity.

The Department applied for and was awarded a DNR grant for an AED and foam. The newly purchased wet rescue vehicle will be put into service after new tires are installed.

The Board discussed painting the three service doors at the Fire Department building. The battery in Squad 2 was replaced, and the squad will be listed for sale in the near future. The irrigation pump approach on Tom Kopp's property was widened because it was too narrow for the Department's vehicles.

Department personnel will be performing the second half of this year's fire inspections.

November 20, 2023

Vol. 23, Page 1756

Report from Elk Mound/Colfax Solid Waste & Recycling

The unit is in the process of notifying the residents of the nine municipalities that they do not intend to have a change in the hours of operation in the future. Year-round operation hours are Wednesdays from 1:00 p.m. to 5:00 p.m. and Saturdays from 8:00 a.m. to 3:00 p.m.

Residents are encouraged to use the yard waste disposal site for leaves and unused garden items. Brush should be separated from these items and placed in its own designated area at the two sites.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Reports from Don Knutson for September and October were reviewed. These are available in the Village Clerk-Treasurer's Office.

Community Center/Library Report

Terry Stamm reported that the Community Center/Library Board did not meet, but a meeting is scheduled for November 27 at 4:30 p.m.

Communications & Miscellaneous Business as Permitted by Law

Clerk-Treasurer Karin Wolf reported that three trustees will be up for reelection in April of 2024. Nomination papers can be obtained from the clerk's office anytime and signatures can be obtained beginning December 1. All candidacy paperwork must be turned in by January 2 at 5:00 p.m.

President Terry Stamm reported that he, along with Director of Public Works Mark Levra and Clerk/Treasurer Karin Wolf, met with Village Attorney Jason Brasch to discuss ongoing negotiations regarding the cell phone tower lease.

Unfinished Business:

Discussion/Action Location of Village Limit Signs

Director of Public Works Mark Levra stated that the two Village entrances on Highway 12 and the two Village entrances on County Highway H are all updated to the current population. He also mentioned that there are four old population signs in storage that could be used for the other three Village entrances.

Benjamin/Hahn moved and seconded a motion to have the Public Works staff purchase posts, use the signs in storage, and erect population signs in the spring for the Village entrances at University Street, Division Street and Elk Mound Drive. Motion carried.

Discussion/Action 2024 General Fund Budget Review

The Public Hearing for the 2024 General Fund Budget will be held on December 4. No action taken.

New Business:

Discussion/Action Proposal by the Property and Finance Committee members to make individual donations toward the Village Park rental fees for the Elk Mound Youth Baseball tournament in lieu of the Village Board waiving fees

Abraham/Benjamin moved and seconded a motion to table this item to a meeting in early 2024. Motion carried.

Adjourn

Lien/Price moved and seconded a motion to adjourn the meeting at 6:50 p.m. Motion carried.

Karin Wolf
Village of Elk Mound Clerk-Treasurer