

The February 20, 2023, meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Greg Kipp at 6:00 p.m. in the Municipal Building and ZOOM.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Jesse Jenson, Greg Kipp, Pat Lien, and Terry Stamm present.

APPROVAL OF MINUTES

Stamm/Benjamin moved and seconded a motion to approve the Village Board Minutes of January 16, 2023 and February 6, 2023. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

No one was registered for Citizen's Forum.

PUBLIC APPEARANCE

There was no Public Appearance.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS

Benjamin/Lien moved and seconded a motion to approve the combined checks 32168 - 32226 and direct deposits V3353 - V3374 for a total of \$373,365.61. Motion carried. Stamm abstained.

APPROVAL OF TID VOUCHERS

Stamm/Kipp moved and seconded a motion to approve TID check 1009 in the amount of \$1,050.00. Motion carried.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

The following permits were issued: Elk Mound Seed for a 200 AMP electric service and panel, Carol Petersen and Jacob Bolks for 2023 chicken permits, BRR LLC for tap permits for 220 and 222 Independence Drive.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Director of Public Works Report

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Police Chief Report

The Police Chief Report was prepared by Police Chief Chad Weinberger. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Streets Committee did not meet.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee did not meet.

Employee Relations

Jesse Jenson reported that the Employee Relations Committee did not meet.

Special Committee Reports:

Plan Commission

Greg Kipp reported that the Plan Commission did not meet.

Report from Fire Board Representative

Greg Kipp reported that there were four runs in January. The new spreader is still on back order. The Colfax Rescue ambulance will be brought to Elk Mound as soon as there are four candidates to staff it. Chief Fuester is still checking into the cost of refurbishing Engine 5. The pump on Engine 5 failed its test, so parts were ordered to get it fixed.

Report from Elk Mound/Colfax Solid Waste & Recycling

Terry Stamm reported that the unit can now accept cartons that have been refrigerated or frozen in the recycling compactors at the two sites.

He has met with the clerk/treasurer and office assistant to compare budget to year-end actual costs for 2021 and 2022, along with reviewing the 2023 budget.

Terry and Lynn, the Village of Colfax Clerk/Treasurer, constantly stay informed of changing DNR and vendor requirements and then educate the site attendants of these changes.

He also reported that the current wages are \$17.00/hour for Lead Site Attendants and \$16.00/hour for Assistant Attendants. They also receive a \$125 annual clothing allowance.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk-Treasurer's Office.

Community Center/Library Report

Terry Stamm reported that there is a jump drive holding the history file available for use at the library.

The librarian appreciated the carpet cleaning and the addition of an interior rug. There was discussion of getting quotes for annual carpet cleaning from ServiceMaster.

Communications & Miscellaneous Business as Permitted by Law

Karin Wolf stated that the Cub Scout Pack had contacted her about using the Village hall pavilion to sell brats and pop during the garage sale weekend. The Village Board did not see any concerns with this.

Terry Stamm reported that he had been approached by a local resident who offered to purchase a flag for Mound Hill when replacement is needed. He also mentioned that the Colfax Solid Waste and Recycling Unit was considering closing locations on February 22nd due to the predicted large snowfall.

Unfinished Business:

There was no Unfinished Business.

New Business:

Discussion/Action Special Resolution 23-4, Accepting Public Improvements from Settlers Ridge

Abraham/Benjamin moved and seconded a motion to approve Special Resolution 23-4, Accepting Public Improvements from Settlers Ridge, pending the receipt of the final lien waiver. Motion carried.

Discussion/Action Approval of Loan Advance to Fund Third Installment of TID #2 Incentive Payment

Abraham/Bachman moved and seconded a motion to approve the Bremer Bank loan advance to fund the third installment of the TID #2 incentive payment in the amount of \$200,000. Motion carried.

Discussion/Action Operator License Application for Virginia Olger, The Pourhouse

Jenson/Lien moved and seconded a motion to approve the Operator License Application for Virginia Olger. Motion carried.

**Discussion/Action Approval of Part-time LTE
Officer Ethan Kjellberg through 12/31/2023**

Benjamin/Abraham moved and seconded a motion to approve the employment of part-time LTE officer Ethan Kjellberg through 12/31/2023. Motion carried.

**Discussion/Action Proposal by Ehlers to Provide a
Water Rate Study**

Benjamin/Abraham moved and seconded to approve Phase I of a proposal by Ehlers to provide a water rate study in the amount of \$2,500. Motion carried.

**Discussion/Action Ordinance Change regarding
Changed Training Standards for Operator's
License Applicants**

Bachman/Benjamin moved and seconded a motion to approve the change to Ordinance Sec. 7-2-35 regarding Changed Training Standards for Operator's License Applicants. Motion carried.

**Discussion/Action Budget Transfer for Funding
for Dunn County Economic Development
Corporation support**

Stamm/Benjamin moved and seconded a motion to transfer \$500 from the 2023 Solid Waste Equipment budget to the 2023 Dunn County Economic Development Corporation contribution budget. Motion carried.

Adjourn

Jenson/Benjamin moved and seconded a motion to adjourn the meeting at 6:55 p.m. Motion carried.

Karin Wolf
Village of Elk Mound Clerk-Treasurer