

# THE VILLAGE NEWS

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The Village of Elk Mound strongly encourages you to frequently review the recommendations of the Centers for Disease Control and Prevention: [cdc.gov/COVID19](http://cdc.gov/COVID19)

### Notice of Open Book and Board of Review See Pages 2 & 3

**The Elk Mound Area Thrift Sales originally scheduled for June 5th & 6th have been canceled.**

### BUILDING PERMITS

If you are planning a building project this summer, please contact the Village Hall or to view a full listing of items requiring a permit, see our website [www.elkmound.org](http://www.elkmound.org) code of ordinances 15-1-2.

Remember to also call Digger's Hotline at 1-800-242-8511 if your project involves any type of digging.

### NEW SOLID WASTE SITE HOURS

The Solid Waste & Recycling Center will be closed on Wednesdays until further notice.

Saturday hours are 7:00am to 3:00pm.

Village parks will remain closed through the end of June.

### ORDINANCE REMINDER

Section 8-1-6 of the Village Ordinances was adopted due to the unique nature of the problems associated with lawns, grasses, and noxious weeds being allowed to grow to excessive length in the Village of Elk Mound. Except as provided in Section 8-1-5, the owner or occupant of any lot or parcel in the Village which is three (3) acres or less in area shall install and maintain landscaping, plantings and other decorative surface treatments, including turf grass, so as to present an attractive appearance in all yard areas in accordance with generally accepted landscaping practices in Wisconsin.

Lawns shall be maintained to a height not to exceed eight (8) inches. Plantings shall be maintained so as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located and thereby the appearance and value of the neighborhood and the Village or Elk Mound.

This is just the initial paragraph of section 8-1-6. For a complete set of ordinances on long grass, please visit [www.elkmound.org](http://www.elkmound.org)

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## Notice that the Assessment Roll is open for Examination and Open Book Village of Elk Mound, Dunn County, Wisconsin

NOTICE IS HEREBY GIVEN pursuant to s. 70.45, Wis. Stats., the assessment roll for the 2020 assessment year will be open for examination starting June 9, 2020. Due to COVID-19, OPEN BOOK sessions will be conducted by phone.

If you would like to set up a phone appointment, please contact Bowmar Appraisal, Inc. at (715) 835-1141 during regular business hours (M-F, 8:30-4:30) no later than 3 days prior to the Board of Review. The 2020 assessment roll, instructional information, and objection forms will be made available. These documents will assist with scheduling a hearing before the Board of Review.

Keep in mind that objection forms must be filed with the clerk of the Board of Review at least 48 hours before the Board of Review is conducted unless the Board of Review chooses to waive this requirement.



Patricia Hahn, WCMC, CMC, CMTW  
Clerk/Treasurer

June 4, 2020

### NOTICE OF BOARD OF REVIEW

Notice is hereby given that the board of review for the Village of Elk Mound, Dunn County, Wisconsin shall hold its first meeting on June 16, 2020 from 11:00 a.m. to 1:00 p.m. in the Municipal Building, E206 Menomonie Street, Elk Mound, Wisconsin. Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. \*No person shall be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view of such property being assessed.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information, to a member of the Board about the person's objection except at a session of the board. Open book shall occur no less than 7 days prior to the board of review.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5<sup>th</sup> day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances of failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.

**NOTICE OF BOARD OF REVIEW CONTINUED**

4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5<sup>th</sup> day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.
5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s.73.03(2a), Wis. Stats., that the assessor requests. The Village of Elk Mound has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their office or by order of a court.\* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s.19.35(1), Wis. Stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, to contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47(3)(a), Wis. Stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 4th day of June 2020.



Patricia Hahn, WCMC, CMC, CMTW  
Clerk/Treasurer

\*The Department of Revenue recommends providing access to Board of Review.

<b>BOARD MINUTES APRIL 15, 2020</b>
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The April 15, 2020 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Steven Abraham at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Jesse Jenson, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Paula Turner and Terry Stamm present.

#### **APPROVAL OF MINUTES**

Abraham/Kipp moved and seconded a motion to approve the Minutes of March 18, 2020 and April 1, 2020 as presented. Motion carried.

#### **PUBLIC APPEARANCE**

There was no Public Appearance.

#### **CITIZEN'S FORUM – (PUBLIC INPUT)**

No one was signed up for Citizen's Forum.

#### **APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Creaser-Kipp/Rebecca moved and seconded a motion to approve the combined checks 30591-30619 and direct deposit V2539-V2558 for a total of \$31,250.17. Motion carried. Stamm abstained.

#### **APPROVAL OF TID VOUCHERS**

There were no TID Vouchers.

#### **PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Building permits were issued to: Tim Clickner, 313 Mound Park Drive: Re-Side House; Schuyler VanGordon, 200 Lincoln Street: Construct a 28x28 garage; Mike & Chris Peterson, 304 Moundsview Court: Re-Side House & Garage.

There were no Water/Sewer Applications for Service or Tap Permits.

#### **REPORTS BY OFFICIALS:**

##### **Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

##### **Director of Public Works Report**

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

##### **Police Chiefs Report**

Police Chief Chad Weinberger presented the Police Chief's Report. The report is on file in the Village Clerk-Treasurers office.

#### **Standing Committee Reports:**

##### **Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee did not meet.

##### **Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee did not meet..

##### **Property & Finance**

Rebecca Livingston reported that the Property & Finance Committee did not meet.

##### **Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

#### **Special Committee Reports:**

##### **Plan Commission**

Terry Stamm reported that the Plan Commission did not meet.

**BOARD MINUTES APRIL 15, 2020 CONTINUED**

**Report from Fire Board Representative**

Greg Kipp reported that the Fire Board did not meet.

**Report from Dunn County Solid Waste Recycling Board Representative**

The Dunn County Solid Waste Recycling Board report was presented by Terry Stamm and is on file in the Village Clerk/Treasurers office.

**Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk - Treasurers Office.

**Community Center/Library Report**

Terry Stamm gave the Community Center/Library report and it is on file in the Village Clerk/Treasurer office.

**Communications & Miscellaneous Business as Permitted by Law**

There were no communications.

**Unfinished Business:**

**Discussion/Action Village of Elk Mound Covid-19 Response Plan**

Stamm/Creaser-Kipp moved and seconded a motion to extend the Elk Mound Covid-19 Response plan to be re-valuated May 4, 2020 Village Board Meeting. Motion carried.

**New Business:**

**Discussion/Action 2020 Covid-19 Park Reservation Refund Policy**

Abraham/Stamm moved and seconded a motion to table the 2020 Covid-19 Park Reservation refund Policy until May 4, 2020 Village Board Meeting. Motion carried.

**Discussion/Action Committee Listing**

Abraham/Stamm moved and seconded a motion to approve the Committee Listing as revised. (See 2020-2021 revised Committee Listing. Motion carried.

**Adjourn**

Livingston/Kipp moved and seconded a motion to adjourn the meeting at 7:26 p.m. Motion carried.

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Patricia Hahn, WCMC, CMC, CMTW  
Village of Elk Mound Clerk-Treasurer

**BOARD MINUTES MAY 4, 2020**

The May 4, 2020 Village Board Meeting was called to order by Steven Abraham Village President at 6:00 p.m. via ZOOM.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Steven Abraham, Jesse Jenson, Deb Creaser-Kipp, Greg Kipp, Terry Stamm and Paula Turner present.

**Citizen’s Forum - (Public Input)**

No one was registered for Citizen’s Forum.

**Public Appearance**

There was no public appearance.

**Communications & Miscellaneous**

**Business as Permitted by Law**

Terry Stamm reported that the police chief put together a sanitary kit for the Village County Solid Waste Site.

**BOARD MINUTES MAY 4, 2020 CONTINUED**

Steve Abraham reported that there is a Dunn County Solid Waste Site employee that is retiring from his position. There will be a card distributed for anyone who wishes to sign and donate towards a gift certificate.

Mark Levra reported that the Village received the Wisconsin Rural Water Safety Award.

Cynthia Abraham reported that Veterinarian Clinic is reopening and will provide curbside services by getting the animal from the vehicle taking the pet inside for vaccinations and returning to the vehicle.

**Unfinished Business:**

**Discussion/Action COVID-19 Response Plan**

S. Abraham/Jenson moved and seconded a motion to keep the 2020 Covid-19 Policy intact for further evaluation at the May 18, 2020 Village Board meeting Motion carried.

**Discussion/Action 2020 COVID-19 Park Reservation Refund Policy**

S. Abraham/Kipp moved and seconded a motion to allow Park rentals through May affected by the COVID-19 to either extend the date out up to two years or get a re-fund pending further directions from the State. Motion carried.

**New Business:**

**Discussion/Action Village of Elk Mound Consumers Confidence Report**

S. Abraham/Creaser-Kipp moved and seconded a motion to approve the 2019 Consumers Confidence Report as presented. Motion carried.

**Discussion/Action Village of Elk Mound Emergency Operations Plan**

S. Abraham/Kipp moved and seconded a motion to approve the 2020 Village of Elk Mound Emergency Operations Plan as presented. Motion carried.

**Discussion/Action Little Free Library / Food Pantry Addition**

S. Abraham/Stamm moved and seconded a motion to table the Little Free Library/Food Pantry addition until the May 18<sup>th</sup> Village Board Meeting to provide time to gather more information. Motion carried.

**Discussion/Action Appointment of Board Member to the Board of Review June 16 - 11am to 1pm**

Stamm/Creaser-Kipp moved and seconded a motion to appoint Greg Kipp to serve on the Board of Review June 16 from 11am to 1pm. Motion carried.

**Adjourn**

C. Abraham/Creaser-Kipp moved and seconded a motion to adjourn the meeting at 6:39 pm. Motion carried.

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Patricia Hahn

Clerk/Treasurer, WCMC, CMC, CMTW

**NOXIOUS WEED DESTRUCTION**

Every person within the Village limits shall destroy all noxious weeds as defined by Wisconsin Statute 66.0407 on all lands which they shall own, occupy, or control. If the noxious weeds are not removed, each day of non-compliance will be considered a separate offense, and be subject to the current fines and penalties in force at the time of non-compliance.

Village of Elk Mound  
Patricia A. Hahn  
CMTW, WCMC Clerk/Treasurer

A list of noxious weeds can be found on the Village website under Code of Ordinances, Section 8-1-4, Destruction of Noxious Weeds.



## Dunn County Sheriff's Office

Kevin Bygd  
Sheriff

Marshall Multhauf  
Chief Deputy



DATE: May 27, 2020

Please watch your speed!!

The Dunn County Sheriff's Office, Boyceville, Colfax and Elk Mound Police Departments are asking that motorists remain vigilant in watching their speed and knowing the speed limit on the roads they operate on.

The road construction season has started. Be watching for work zones with reduced speed limits, detours and other signage.

Speed is often a contributing factor to many crashes that occur on Wisconsin roadways on a daily basis.

Throughout the months of June, July, August, and September the Dunn County Sheriff's Office, Boyceville, Colfax and Elk Mound Police Departments will be assigning officers to work weekly speed enforcement details.

Please watch your speed for the safety of all on our highways and remember to buckle up!

Sheriff Kevin Bygd, Dunn County Sheriff's Office  
Chief Greg Lamkin, Boyceville Police Department  
Chief Bill Anderson, Colfax Police Department  
Chief Chad Weinberger, Elk Mound Police Department

**The following communication is from the Menomonie Public Library:  
www.menomonielibrary.org.**

\*The Library Board of Trustees has voted to reopen the library on a limited basis beginning June 1. Using guidelines from the Wisconsin Economic Development Corporation along with guidance from the Dunn County Health Department the library will begin the process of safely reopening the building to the public. To best protect the health of everyone the library will begin a phased reopening with the following limitations:

Initial open hours will be Monday-Friday 10 a.m. to 6 p.m. at Menomonie Public Library and Tuesday and Thursday 10 a.m. to 6 p.m. at the Elk Mound Community Library.

Building occupant capacity will be limited to 20 customers at one time in Menomonie and 5 customers at one time in Elk Mound.

No in-person programming will be provided at either library.

Public meeting rooms are closed in Menomonie.

Wearing of masks is strongly encouraged. Please bring a mask with you if you intend to visit.

Curbside pickup will be offered Monday-Friday 10 a.m. to 6 p.m. in Menomonie. Please call 715.232.2164 to schedule.

Library materials must be returned through the outside book return for quarantining.

Visitors will be expected to practice safe social distancing while in the building.

Library staff will be practicing safe social distancing. Please understand this will change how we normally provide assistance to patrons.

This plan will remain fluid and is subject to change as circumstances warrant

## BOARD MEETINGS

Next Board Meeting is Monday, June 15th, 2020 at 6:00 p.m. Meetings are open to the public via Zoom or phone call. Instructions on how to access the meeting by phone is listed below. The Zoom meeting ID for June 15th is 891 7366 8649  
password 7HN89z .

For current agendas see the posting locations: Elk Mound Village Hall, Post Office, Independence State Bank, as well as on the website: [www.elkmound.org](http://www.elkmound.org), click on board/committee agendas. Village Residents are encouraged to participate under citizen's forum, sign up form is available at the Village Hall.

## Audio Conferencing Participants to Board Meetings

Step 1: Call 715-762-9988 or 646-568-7788 and follow verbal instructions.

Step 2: Enter the meeting ID you wish to join followed by the # key.

Step 3: You will be asked to enter your participant ID. If you do not know your participant ID, simply press the # key.

Step 4: You have now joined the Zoom meeting.



Menomonie Farmers Market is open Wednesday between 10am-6pm and Saturday from 8am to 1pm. They have fewer vendors and are spaced out to allow for ample social distancing.

All vendors are required to wear a mask. Shop local & stay safe! @ Menomonie Farmer's Market—Wilson Park.

## WARNING SIREN

When severe weather occurs, you will hear a steady tone for three minutes. Upon early warning, volunteers will attempt to set the Warning Siren to a STEADY TONE. This warning is to inform you to seek information from TV or RADIO. For residents that do not have adequate shelter, the Lutheran Church, 207 University Street, has offered the use of the church basement. Every effort will be made to get the rear (south) doors opened on alarm. **YOU SHOULD MAKE ALTERNATE PLANS IN THE EVENT THE CHURCH IS NOT OPEN!!**

Having a plan in place will minimize confusion when time is of the essence. Preplanning to bring flashlights, possibly a blanket, as well as making other arrangements for pets will make for quick access to shelter. (Please do not bring pets to the Church).

***This plan will be in effect immediately and until further notice.***

“Weather Alert” radios are available for purchase at local electronics or major department stores. These units can be used in addition to the local warning siren for early severe storm alerts.

According to Dunn County Emergency Management, the siren is intended to alert people outdoors that severe weather conditions are nearby. The sounding of these sirens is your cue to access local detailed weather information from radio or television and discover if there is an need to take further action. More information can be found on their site: [www.dunn.wi.co.us](http://www.dunn.wi.co.us), click on Departments, Emergency Management & Outdoor Warning Sirens.

Dunn County Communications Center is responsible for testing the emergency siren system. The Emergency Warning Siren is tested the first Monday of each month at 10:00 a.m. from April through October.

Standard emergency warning siren electro-mechanical tones are as follows:

ALERT—	Steady Tone, 3 minutes
ATTACK—	Wailing Tone, 6 sec. Hi/6 sec. Low, 3 min
FIRE—	Wailing Tone, 16 sec. Hi/8 Sec. Low, 4 Cycles
GROWL—	Short Burst, 2 Sec. Used for testing of siren only.

Wisconsin’s Click it or Ticket and other traffic enforcement campaigns are running now through Labor Day Weekend. Police Officers across Wisconsin are stepping up seat belt enforcement.

If you currently buckle up, keep up the good work! If not, know that the 10% of motorists who fail to buckle up account for nearly 50% of the fatalities in Wisconsin traffic crashes each year.

In Wisconsin, motorists can be stopped and cited for failure to wear a safety belt, and drivers can be cited for every unbuckled passenger in their vehicle.



Village Office Hours: Via Phone  
 8:00am to 4:30pm  
 Monday-Thursday  
 715-879-5011

# July 2020

S U N	M O N	T U E	W E D	T H U	F R I	S A T
			1	2 Library 10am-6pm	3 Food Pantry 10-noon Village Office Closed	4 Solid Waste Site Hours 7am to 3pm
5	6 Board Meeting 6pm	7 Library 10am-6pm Food Pantry 4-6pm	8	9 Library 10am-6pm	10 Food Pantry 10-noon Village Office Closed	11 Solid Waste Site Hours 7am to 3pm
12	13	14 Library 10am-6pm Food Pantry 4-6pm	15	16 Library 10am-6pm	17 Food Pantry 10-noon Village Office Closed	18 Solid Waste Site Hours 7am to 3pm
19	20 Board Meeting 6pm	21 Library 10am-6pm Food Pantry 4-6pm	22	23 Library 10am-6pm	24 Food Pantry 10-noon Village Office Closed	25 Solid Waste Site Hours 7am to 3pm
26	27	28 Library 10am-6pm Food Pantry 4-6pm	29	30 Library 10am-6pm	31 Food Pantry 10-noon Village Office Closed	

E-mail: [info@elkound.org](mailto:info@elkound.org)  
 Website: [www.elkound.org](http://www.elkound.org)

Phone: 715-879-5011  
 Fax: 715-879-5851

PO Box 188  
 Elk Mound, WI 54739