

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

**September 5, 2018
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The September 5, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Boettcher, Deb Creaser-Kipp, Gregg Kipp, Terry Stamm and Paula Turner present. Rebecca Livingston absent.

Citizen's Forum - (Public Input)

Seth Hazen, spoke to the Board regarding an Eagle Scout Project to install a drinking fountain at the Village Park. The fountain will cost \$1,250.00. The Scouts will be doing fundraisers to cover the expenses.

Public Appearance

There were no Public Appearances.

Communications & Miscellaneous

Business as Permitted by Law

Patricia Hahn, Village Clerk/Treasurer reported that she received the first Employee Handbook Draft. The Department Heads have reviewed it and will be meeting jointly next week. The next step is to set a meeting with the Employee Relations Committee and Department Heads to meet with Alan Harvey of Community Code Services.

In addition, Patricia received a letter from Sergeant Rich Day regarding establishments in the Village of Elk Mound that were investigated for compliance with state alcohol sales laws selling alcohol to persons under the age of 21. On 7/14 The Pour House sold alcohol to one or more minors assisting with the underage compliance checks. A subsequent second check of the establishment was conducted on 8/17 and again the underage buyer was sold alcohol, after the bartender had checked the I.D. of the underage buyer. The liquor license holder will not be cited, but the actual bartenders were cited for the violations. The letter is information in case the municipality wants to sanction the license holder.

The Board may want to change the November 21st Board Meeting as it is the day before Thanksgiving.

Mark Levra reported that the new Skidsteer was outside the Village Hall for board member viewing.

Unfinished Business:

There was no Unfinished Business.

New Business:

**Discussion/Action Operator License Application for
Cassandra O'Connell-Pour House**

Stamm/Boettcher moved and seconded a motion to approve the Operator License Application from Cassandra O'Connell. Motion carried.

**Discussion/Action Bowmar Appraisal Inc. Assessment
Contract for 2019-2021**

Abraham/Kipp moved and seconded a motion to approve the Maintenance Assessment Contract for the years 2019-2021. Motion carried.

**Discussion/Action Ditch Located North of the Railroad
Tracks**

Stamm/Creaser-Kipp moved and seconded a motion to hire to Schreiber Inc. in the amount of \$2270.00 to clean out the ditch located North of the Railroad Tracks. Motion carried.

**Discussion/Action Group Home Location at 200 Lincoln
Street**

Chad Weinberger, Police Chief reported that he and Patricia Hahn, Village Clerk/Treasurer worked with Village Attorney Jason Brasch and Attorney Alan Harvey of Community Code Services researching various Statutes and Codes to find any restriction regarding a Group Home locating in the Village.

Location of a Group Home falls under the Jurisdiction of the State Department of Health and Village Plan Commission and Village Board.

Found that a Group Home cannot be located closer than 2500 feet of each other.

An individual wanting to locate a Group Home in the Village would apply to the State Department of Health and then the Village will get a notice of the application.

The Group Home will be placed on the Board agenda at such time as the Village receives the information from State.

Discussion/Action Youth Council

Steve Abraham reported that at the League of Wisconsin Municipalities Conference he learned that the City of Wisconsin Rapids has started a Youth Council. Steve asked that Village Board members think about starting a Youth Council in the Village and to bring back to the Board any thoughts they may have regarding it.

Adjourn

Kipp/Boettcher moved and seconded a motion to adjourn the meeting at 6:53. Motion carried.

Patricia Hahn
Clerk/Treasurer, WCMC, CMC, CMTW