

The March 18, 2020 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Steven Abraham at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Jesse Jenson, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Paula Turner and Terry Stamm present.

**APPROVAL OF MINUTES**

Kipp/Creaser-Kipp moved and seconded a motion to approve the Minutes of February 19, 2020 and March 4, 2020 as presented. Motion carried.

**PUBLIC APPEARANCE**

There was no Public Appearance.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

No one was signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Creaser-Kipp/Livingston moved and seconded a motion to approve the combined checks 30532-30590 and direct deposit V2518-V2538 for a total of \$593,151.91. Motion carried. Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID Vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

There was a building permit for Tim Clickner, 313 Mound Park Drive to reside house.

There were no Water/Sewer Applications for Service or Tap Permits.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

**Director of Public Works Report**

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**Police Chiefs Report**

Police Chief Chad Weinberger presented the Police Chief's Report. The report is on file in the Village Clerk-Treasurers office.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee met and the item is further down on the agenda.

**Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee and the item is further down on the agenda.

**Property & Finance**

Rebecca Livingston reported that the Property & Finance Committee did not meet.

**Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

**Special Committee Reports:**

**Plan Commission**

Terry Stamm reported that the Plan Commission did not meet.

**Report from Fire Board Representative**

Greg Kipp reported that the Fire Board did not meet.

**Report from Dunn County Solid Waste Recycling Board Representative**

The Dunn County Solid Waste Recycling Board report was presented by Terry Stamm and is on file in the Village Clerk/Treasurers office.

**Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk - Treasurers Office.

**Community Center / Library Report**

Terry Stamm reported that the Community Center Library met and the report is on file in the Villager Clerk/Treasurers office.

**Communications & Miscellaneous Business as Permitted by Law**

Patricia Hahn reported that there are absentee ballots coming in by email from persons registering to vote absentee via Myvote.

**Unfinished Business:**

**Discussion/Action Village of Elk Mound Operator's License Review Policy**

Patricia Hahn reported that this should be tabled as there is further information to come from Attorney Alan Harvey.

**New Business:**

**Discussion/Action B&B Electric Additional SCADA Payment**

Stamm/Turner moved and seconded a motion to pay the additional \$1900.00 to L.W. Allen per Change Order #2 as presented. Motion carried

**Discussion/Action Burning Request from Tim Oddness**

Creaser-Kipp/Turner moved and seconded a motion to deny the burning request from Tim Oddness per Village Ordinance: Title 5, Chapter 2, Section 5-2-9. Motion carried.

**Discussion/Action Operator License Application from Annesa Loew-The Travel Stop**

Abraham/Jenson moved and seconded a motion to approve the Operator License Application from Annesa Loew. Motion carried.

**Discussion/Action Lease Agreement with Elk Mound School District for High School Junior Varsity Softball Games**

Abraham/Kipp moved and seconded a motion to approve the Lease Agreement with the Elk Mound School District for High School Junior Softball Games at the Village Park. Motion carried.

**Measures to Take Regarding the COVID-19 virus; including but not limited to video conferencing, closing Village Hall to the General Public, and Public Works Rotational Schedule.**

Stamm/Turner moved and seconded a motion to approve the Village of Elk Mound Covid-19 Response as presented to be re-evaluated April 1, 2020. Motion carried.

**Adjourn**

Livingston/Kipp moved and seconded a motion to adjourn the meeting at 7:08 p.m. Motion carried.

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Patricia Hahn, WCMC, CMC, CMTW  
Village of Elk Mound Clerk-Treasurer