

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

February 19, 2020
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The February 19, 2020 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Steven Abraham at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Jesse Jenson, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Paula Turner and Terry Stamm present.

APPROVAL OF MINUTES

Stamm/Creaser-Kipp moved and seconded a motion to approve the Minutes of January 15 and February 5, 2020 as presented. Motion carried.

PUBLIC APPEARANCE

There was no Public Appearance.

CITIZEN'S FORUM – (PUBLIC INPUT)

Tou Xiong came before the Board regarding his previous renting of the Village Park. His group had not abided by the Park rules and had left 49 more garbage bags than was allotted and a mess that was left for the Public Works Department to pick up the next day according to Mark Levra Director of Public Works.

Tou ask that he be permitted to rent the park again this year if he paid the damages from last year and rented a dumpster. This item was referred to the Property & Finance Committee for study and review to be reported back to the Village Board.

Kathleen Degree and Misty Cox came before the Board. Kathleen Degree spoke to the board regarding the Operator License Application from Misty Cox.

Kathleen went on to say that Misty had done everything she was supposed and went above and beyond of what everyone expected.

APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS

Creaser-Kipp/Kipp moved and seconded a motion to approve the combined checks 30489-30531 and direct deposit V2497-V2517 for a total of \$193,217.18. Motion carried. Stamm abstained.

APPROVAL OF TID VOUCHERS

There were no TID Vouchers.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

There were no Building, Water/Sewer Applications for Service/Tap Permits.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Director of Public Works Report

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Police Chiefs Report

Police Chief Chad Weinberger presented the Police Chief's Report. The report is on file in the Village Clerk-Treasurers office.

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Streets Committee did not meet.

Public Safety

Deb Creaser-Kipp reported that the Public Safety Committee did not meet since the last board meeting.

Property & Finance

Rebecca Livingston reported that the Property & Finance Committee did not meet.

Employee Relations

Greg Kipp reported that the Employee Relations Committee did not meet.

Special Committee Reports:

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

Report from Fire Board Representative

Greg Kipp reported on the Fire Board Meeting. The report is on file in the Village Clerk's office.

Report from Dunn County Solid Waste Recycling Board Representative

The Dunn County Solid Waste Recycling Board report was presented by Terry Stamm and is on file in the Village Clerk/Treasurers office.

Colfax Rescue Squad Monthly Report

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk - Treasurers Office.

Community Center / Library Report

Terry Stamm reported that the Community Center Library met and appointed Bob Bachman to replace a member that moved out of town.

Communications & Miscellaneous Business as Permitted by Law

Patricia Hahn reported that she presented Election Training on February 13, 2020 from 9:00 am to Noon for the Election Officials in preparation for the elections this year.

Steve Abraham provided the Board with information regarding the proposed school projects related to the upcoming School Referendum.

Unfinished Business:

There was no Unfinished Business.

New Business:

Discussion/Action Village of Elk Mound Operator's License Review Policy

Stamm/Abraham moved and seconded a motion to table the Village of Elk Mound Operator's License Review Policy until the next Board Meeting March 4, 2020. Motion carried.

Discussion/Action Operator License Application for Misty Dawn Cox

Abraham/Stamm moved and seconded a motion to deny the Operator License Application for Misty Dawn Cox as an open records CCAP search by Chief Weinberger revealed seven (7) convictions including forgery, ID theft, possession of Meth & possession THC, including 7 offenses in 10 yrs. Misty Cox also had checked "NO" on the Operator License Application to the question: Have you been convicted of a felony, misdemeanor or other offense, which substantially

related to the circumstanced of the licensed activity? Motion carried.

Discussion/Action Monthly Siren Testing

Stamm/Creaser-Kipp moved and seconded a motion to have Mark Levra, Director of Public Works and Chad Weinberger, Police Chief generate a monthly siren Standing Operating Procedures and report back to the board. Motion carried.

Discussion/Action NARCAN Agreement with Colfax Rescue

Abraham/Creaser-Kipp moved and seconded a motion to approve the NARCAN Agreement with the Colfax Rescue and to purchase three NARCAN kits for an amount not to exceed \$300 for use by the existing Village police officers. Motion carried.

Discussion/Action COPS Grant Application for Youth Services Officer

Livingston/Turner moved and seconded a motion to have Chad Weinberger prepare and file the Grant Application for Youth Services Officer as presented by Chief Weinberger. Motion carried.

Adjourn

Creaser-Kipp/Kipp moved and seconded a motion to adjourn the meeting at 7:32 p.m. Motion carried.

Patricia Hahn, WCMC, CMC, CMTW
Village of Elk Mound Clerk-Treasurer