

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

The December 5, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Grotthus, Deb Creaser-Kipp, Gregg Kipp, Rebecca Livingston, Terry Stamm and Paula Turner present.

Citizen's Forum - (Public Input)

No one was present.

Public Appearance

There was no Public Appearance.

Communications & Miscellaneous

Business as Permitted by Law

Steve Abraham reported that he was asked by a village resident if the Village was reimbursed by the school for police calls. Patricia Hahn, Village Clerk Treasurer reported that the Village is not reimbursed by the school for police response to the school.

Patricia Hahn reported that Laurie Weilep is having her Installation at the Post Office this Friday Morning at 10:00 a.m.

In addition, the Village received a check in the amount of \$1,591.00 for the purchasing the Lexipol Wisconsin Law Enforcement Policy Manual and Daily Training Bulletins from the League of Wisconsin Municipalities.

Unfinished Business: None

New Business:

**Discussion/Action Cross Connection Control
Renewal Proposal and Service Agreement**

Stamm/Kipp moved and seconded a motion to approve the Cross Connection Control Renewal Proposal & Service Agreement. Motion carried.

**Discussion/Action Village of Elk Mound Personnel
Manual**

The Personnel Manual is not completed at this time.

Discussion/Action 2019 General Fund Budget

Kipp/Grotthus moved and seconded a motion to approve the 2019 General Fund Budget as presented. Motion carried.

**Discussion/Action Police Zuercher Records
Management System**

Creaser-Kipp/Kipp moved and seconded a motion to approve the Zuercher Records Management System in an amount not to exceed \$4,000 initially and a maintenance fee for each year thereafter approximately \$1,000 per year. Motion carried.

**Discussion/Action \$4,000 from 2018 Police Budget
to Pooled Fund Savings for the Purchase of
Zuercher Records Management System**

Creaser-Kipp/Kipp moved and seconded a motion to move \$4,000 from the 2018 Police Budget to the Village Local Government Pooled Savings Fund to be used to purchase the Zuercher Records Management System as needed. Motion carried.

Adjourn

Livingston/Grotthus moved and seconded a motion to adjourn the meeting at 6:28 p.m. Motion carried.

Patricia Hahn
Clerk/Treasurer, WCMC, CMC, CMTW