

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**November 19, 2018  
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The November 19, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Grotthus, Deb Creaser-Kipp, Gregg Kipp, Rebecca Livingston, and Terry Stamm present. Paula Turner absent.

**APPROVAL OF MINUTES**

Creaser-Kipp/Stamm moved and seconded a motion to approve the Minutes of October 17 and November 7, 2018 as presented. Motion carried.

**PUBLIC APPEARANCE**

There was no public appearance.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

There was no one signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Abraham/Kipp moved and seconded a motion to approve the Combined Checks 29755-29797 and direct deposit V2160-V2191 for a total of \$40,623.93. Motion carried, Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID Vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Building permits issued:  
Tim Riley, 301 Wapiti Lane: Replace electrical panel;  
Cornerstone Apostolic Church, 110 Independence Drive: Re-roof.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

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**Police Chiefs Report**

Police Chief Chad Weinberger presented the Police Chief's Report.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee met on October 18, 2018 to review the 2019 Budget.

**Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee met in joint with the Employee Relations Committee on October 24 regarding Chief Weinberger's six month Employee Review.

**Property & Finance**

Rebecca Livingston reported that the Property & Finance Committee met October 22 regarding the 2019 Budget review and on November 8, 2018 regarding the Annual Dunn County Outdoor Recreation Plan review.

**Employee Relations**

Greg Kipp reported that the Employee Relations Committee and the Public Safety Committee met October 24 regarding Chief Weinberger's six month Employee Review. In addition the Employee Relations Committee met November 14 regarding the new Personnel Manual review with Alan Harvey of Community Code Services.

**Special Committee Reports:**

**Plan Commission**

Terry Stamm reported that the Plan Commission met October 29<sup>th</sup> with Len Schreiber of Cedar Corporation regarding future development. The Commission will be meeting in joint with the Village Board on January 9 at 6pm regarding the recodification of the Village Ordinances with Alan Harvey Attorney for Community Code Services.

**Report from Fire Board Representative**

Terry Stamm attended the Fire Board meeting in the absence of Greg Kipp who was at a Village Meeting.

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Terry reported: 1) There were six runs last month: 2) The Fire Chief reported that Bauman Company and Bjork Plumbing had completed as much of the repair as they can do until Spring of 2019 3) The truck involved in the accident is in need of repair with a cost of \$5,201.08. Parts have been ordered and the truck will be repaired as soon as the parts arrive at the Department. 4) The Fire Department Building west window leaks water into the conference training room. In addition water also leaks into the men's restroom window when it rains. These windows are in the process of getting repaired. 5) The Fire Board voted to give the Fire Chief a \$50 a month raise.

#### **Report from Dunn County Solid Waste Recycling Board Representative**

Terry Stamm, Dunn County Solid Waste Recycling Board Representative reported:

- 1) Morgan Gerk updated the Board on possible options for a yard waste site on part of the 20 acre parcel purchased in 2017 for the purpose of expanded growth.
- 2) Gerk reviewed the current deer carcass disposal program with the Board. Due to problems involved with chronic wasting disease (CWD) new requirements must be followed for disposing of deer carcasses. Gerk was able to work with the Barron County Waste to Energy Facility to dispose of deer carcasses using their incinerator.
- 3) Current recycling market values are not conducive to Dunn County switching to co-mingled recycling at this time. Dunn County has a volume deficiency to realistically support venturing into comingled services on a County-wide level and existing infrastructure is also insufficient to process comingled recyclables.
- 4) Certain items were processed and shipped, or bales were processed on pallets awaiting shipment. Areas of the transfer station were cleaned and materials containerized. Bales outside will be placed on pallets and tarped to prevent exposure to elements. These items were completed to help with WDNR site compliance.
- 5) The Dunn County Solid Waste and Recycling Division has partnered with the Dunn County Noon Rotary Club for repairing unwanted bikes to be given to under privileged youth and families in Dunn County during the holiday season.

#### **Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk's Office.

#### **Community Center / Library Report**

Terry Stamm reported that the Community Center Committee met November 12, 2018 at 4:30pm.

#### **Communications & Miscellaneous Business as Permitted by Law**

There were no communications.

#### **Unfinished Business:**

There was no Unfinished Business.

#### **New Business:**

#### **Discussion/Action Class "B" Retailer's Beer and "Class C" Wine License Application for Magnus Properties, LLC, DBA "The Junction"**

Livingston/Grotthus moved and seconded a motion to approve the Class "B: Retailer's Beer and "Class C" Wine License Application for Magnus Properties, LLC, DBA "The Junction". Motion carried.

#### **Discussion/Action General Fund 2019 Budget**

Patricia Hahn, Village Clerk/Treasurer reported that the 2019 Budget copies are for review. The Budget Hearing will be December 5 in conjunction with the Regular scheduled Board Meeting at 6pm. The board will be taking action on it at that time.

#### **Adjourn**

Livingston/Grotthus moved and seconded a motion to adjourn the meeting at 6:40pm. Motion carried.

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Patricia Hahn

Clerk/Treasurer, WCMC, CMC, CMTW