

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**October 17, 2018  
Vol. 18, Page 1524**

The October 17, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Boettcher, Deb Creaser-Kipp, Gregg Kipp, Rebecca Livingston, Terry Stamm and Paula Turner present.

**APPROVAL OF MINUTES**

Abraham/Stamm moved and seconded a motion to approve the Minutes of September 19 and October 3, 2018 as presented. Motion carried.

**PUBLIC APPEARANCE**

There was no public appearance.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

Jeff Fagan, 105 Juniper Avenue commended the Village for cleaning up the Village except for Ryan's Relics has many vehicles in front of his business.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Creaser-Kipp/Boettcher moved and seconded a motion to approve the Combined Checks 29716-29754 and direct deposit V2141-V2159 for a total of \$58,519.76. Motion carried, Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID Vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Building permits issued: TJR Property Management, 301/303 Mound Park Drive: Remodel Existing Dwelling; Ben Balts, N216 Holly Avenue: Replace Electrical Panel.

An Application for Service and Tap Permit was received and approved for David Feeney at 104 University Street.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark Levra, Director of Public Works reported that the new wastewater permit draft was received, once approved, a new permit will include a .075ppm Phosphorous limit, a new limit for zinc, and a required WET test. They will allow us time to plan on how we can best meet these limits once we receive the actual permit. It will require more wastewater sampling and testing, which will in turn cost more money up front. A wastewater consulting firm will also be needed to for the planning process which should be 1 permit cycle until new processes are implemented to meet new limits within the permit. This could be rather costly before completed.

Copper Variance application for Wastewater Permit has been edited and submitted. If granted, this will force us to implement the feeding of caustic soda into the distribution system. Mark has submitted the appropriate paperwork for approval to begin caustic soda chemical feeding. The feeding of Caustic was Board approved in 2017.

Orbal Drive 2 at WWTP had an electrical issue late last week. Public Works worked with B&B Electric to pinpoint the problem to a timed relay. Relay has been replaced. Cost is not yet known.

We are continuing to work on planning and pricing out SCADA upgrade for the Utility, per WDNR, Sanitary Survey Inspection Findings. We will need to begin correcting this in 2019 at costs right now looking to be around \$200,000 or less. This project would also include an upgrade to our meter reading technology of \$40,000. Low interest loans may be our only option, but we are looking into all angles.

### **Director of Public Works Report**

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported "New Welcome Signs" are done and installed. These signs were donated by the Class of 2022 Civics Project.

Village Park restrooms and kitchen have been winterized and closed for the season as of today at 1pm.

### **Police Chiefs Report**

Police Chief Chad Weinberger presented the Police Chief's Report.

### **Standing Committee Reports:**

#### **Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee did not meet but will be meeting on October 18<sup>th</sup> to review the 2019 budget.

#### **Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee did not meet.

#### **Property & Finance**

Rebecca Livingston reported that the Public Safety Committee did not meet.

#### **Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

### **Special Committee Reports:**

#### **Plan Commission**

Terry Stamm reported that the Plan Commission did not meet but will be meeting October 29<sup>th</sup> with Len Schreiber of Cedar Corporation regarding future development.

### **Report from Fire Board Representative**

Greg Kipp, Fire Board Representative reported: There were 2 runs last month: 1) 9-29 assist Colfax, 2) 9-30 Traffic Accident I-94.

There was an accident at the Fire Station. Damage estimate to building is \$30,000 and truck between \$5,000 and \$10,000. They are waiting for bids to turn into the Insurance Company. No one was injured. The 2019 Budget was presented and proposed increase is 2% over last year.

### **Report from Dunn County Solid Waste Recycling Board Representative**

Terry Stamm, Dunn County Solid Waste Recycling Board Representative reported meeting September 18, 2018.

### **Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk's Office.

Terry Stamm reported that he attended the Annual Colfax Rescue Squad meeting. The new Contract fee for 2019 will be \$14,486.23.

1. We discussed the co-mingling recycling options that could be implemented for Dunn County.
2. Morgan Gerk proposed the development of a yard waste site on the newly purchased land by the Transfer Station. We voted to look into what would be involved in the development of the site.
3. Morgan informed the Board about the results of the DNR inspection of our solid waste/recycling operation. The DNR representative was pleased with most items however certain areas will need to be addressed for improvement in the future.
4. Morgan informed the Board that recycling and trash boxes will need some welding and hook-up modifications to increase safety and efficiency of the operation.

5. We discussed increasing the fee for disposal of deer carcasses at the transfer station due to extra cost to process the carcasses, especially with concern for chronic wasting disease. We voted to increase the disposal fee for carcasses to five dollars.

**Community Center / Library Report**

Terry Stamm reported that the Community Center met September 25<sup>th</sup> at 4:30pm.

**Communications & Miscellaneous Business as Permitted by Law**

Terry Stamm reported that there was an interest from the Farmers Market Vendors to have the area signed to let people know when the Farmers Market was open.

**Unfinished Business:**

There was no Unfinished Business.

**New Business:**

**Discussion/Action Dunn County Humane Society 2019-2020 Contract**

Livingston/Boettcher moved and seconded a motion to approve the Dunn County Humane Society 2019-2020 Contract for 1.88 per capita of 869 (\$1,633.72) for 2019 and \$1.99 per capita of 869 (\$1,729.31) for 2020. Motion carried.

**Discussion/Action Police Department Staffing**

Chad Weinberger reported that he has advertised for the LTE Officer position. The position has been posted and placed on Wilenet. He is currently working on an eligibility list. Chad and Patricia Hahn have worked with Jason Brasch Bakke Norman on the advertisement content.

**Adjourn**

Livingston/Turner moved and seconded a motion to adjourn the meeting at 7:48pm. Motion carried.