

The June 28, 2021, meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Steven Abraham at 6:00 p.m. in the Municipal Building and ZOOM.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Steve Abraham, Deb Creaser-Kipp, Jesse Jenson, Greg Kipp, and Terry Stamm present. Paula Turner absent/resigned.

**Open Hearing regarding Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062)**

Stamm/Creaser Kipp moved and seconded a motion to open the Hearing regarding Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062). Motion carried.

**Close Hearing regarding Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062)**

S. Abraham/Jenson moved and seconded a motion to close the Hearing regarding Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062). Motion carried.

**Discussion/Action Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062)**

Stamm/Kipp moved and seconded a motion to approve Resolution 21-6 Vacating Unimproved Alleyway located adjacent to parcel at E220 Menomonie Street (Parcel ID# 1712122811263300062). Motion carried.

**APPROVAL OF MINUTES**

S. Abraham/Creaser-Kipp moved and seconded a motion to approve the Minutes of May 17<sup>th</sup> and June 7, 2021. Motion carried.

**PUBLIC APPEARANCE**

There was no Public Appearance.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

No one was signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Kipp/Jenson moved and seconded a motion to approve the combined checks 31266 thru 31313 and direct deposit V2867-V2888 for a total of \$54,798.62. Motion carried. Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID Vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Building permits were issued to: Tony Dunn, E209 Menomonie Street: Demo Shed & new 10'x20' Shed; Mellissa Vang, 309 Mound Park Drive: Egress Window.

There were no Water/Sewer Applications for Service or Tap Permits.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office. Mark Levra reported that the sanitary inspection was completed with no significant deficiencies.

**Director of Public Works Report**

The Director of Public Works Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office. Mark Levra reported that the new public works truck missed the 2021 vehicle production so the Village will receive a 2022 model.

**Police Chiefs Report**

Police Chief Chad Weinberger presented the Police Chief's Report. The report is on file in the Village Clerk-Treasurers office.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee did not meet.

## **Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee met, and the item discussed is further down on the agenda.

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## **Property & Finance**

Deb Creaser-Kipp reported that the Property & Finance Committee did not meet.

## **Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

## **Special Committee Reports:**

### **Plan Commission**

Terry Stamm reported that the Plan Commission met on June 21 and approved the Site Plan for Settlers Ridge. The next meeting will be July 14<sup>th</sup>, 2021.

### **Report from Fire Board Representative**

Greg Kipp reported that there was 1 structure fire and the department is still working to get Tender 83 ready to sell.

Mark Levra reported that the truck is ready and in front of the Fire Department for sale.

### **Report from Elk Mound/Colfax Solid Waste & Recycling**

Terry Stamm reported that the Solid Waste & Recycling received at \$25,000 grant. The Clean Sweep will be in 2022 held at the Colfax Fair Grounds.

### **Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk - Treasurers Office.

### **Community Center/Library Report**

Terry Stamm reported that the Community Center/Library did not meet and may meet August 23 if needed.

### **Communications & Miscellaneous Business as Permitted by Law**

Steve Abraham spoke regarding a possible archery range at the Village Park.

Terry Stamm reported that there will be a Blood Drive held July 22, 2021, at the Methodist Church.

### **Unfinished Business:**

There was no unfinished business.

## **New Business:**

### **Discussion/Action Compliance Maintenance Report**

Mark Levra, Director of Public Works reported on the 2020 Compliance Maintenance Report.

### **Discussion/Action Compliance Maintenance Report Resolution 21-7**

S. Abraham/Kipp moved and seconded a motion to approve the 2020 Compliance Maintenance Report as presented. Motion carried.

### **Discussion/Action Opening of Village Hall**

Stamm/C. Abraham moved and seconded a motion to open the Village Hall and Community Center effective July 1, 2021, and to follow the guidelines as presented. Motion carried.

### **Discussion/Action Appointment to fill Village Board Vacancy**

S. Abraham/Kipp moved and seconded a motion to appoint Tim Benjamin to fill the Village Board Vacancy and to fill the vacant committee positions as previously held by Paula Turner. Motion carried.

### **Discussion/Action Operator License Application: Erin Whyte, Timothy Heit - The Pourhouse**

S. Abraham/C. Abraham moved and seconded a motion to approve Operator License Applications for Erin Whyte and Timothy Heit. Motion carried.

### **Discussion/Action School Zone Area Update**

Terry Stamm reported that the Public Works & Streets Committee will be meeting regarding the cost of the signs related to the School Zone Area signing.

Creaser-Kipp/Kipp moved and seconded a motion to approve the three-school zone area safety proposals: 1) Expand the "No Parking Zones" on University Street West to Ivy Avenue and on Juniper Avenue (100) one hundred feet South of University Street. 2) Add "No stopping or Standing 7 a.m. to 4 p.m. M-F" signs in the school traffic zone. 3) Add a stop sign to Ivy Avenue Northbound, making the intersection with Lincoln Street a four-way stop. Motion carried.

### **Adjourn**

Kipp/Creaser-Kipp moved and seconded a motion to adjourn the meeting at 7:13 p.m. Motion carried.

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Patricia Hahn, WCMC, CMC, CMTW  
Village of Elk Mound Clerk-Treasurer