

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**March 21, 2018  
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The March 21, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham Village President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Paula Turner and Terry Stamm present. Montana Boettcher absent.

**APPROVAL OF MINUTES**

Stamm/Creaser-Kipp moved and seconded a motion to approve the Minutes of February 21 and March 7, 2018 as presented. Motion carried.

**PUBLIC APPEARANCE:**

There was no Public Appearance.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

No one was signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY  
AND DIRECT DEPOSIT PAYROLL CHECKS**

Turner/Kipp moved and seconded a motion to approve the Combined Checks 29385- 29422 and direct deposit V1991-V2016 for a total of \$252,960.35. Motion carried. Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS  
FOR SERVICE/TAP PERMITS**

Permits were issued to: Jason & Renee Boehm, 300 Moundsview Court: Reroof; Jeff Moore, 105 Kings Court Re-Shingle, Replace Soffit, Repair Siding.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported on a main line break on Wapiti Lane.

**Director of Public Work's Report**

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported that he and Terry Stamm met with a Dunn County Solid Waste & Recycling representative regarding hauling out compost from the brush/leaf area. The Village Safety Audit was conducted today.

**POLICE CHIEFS REPORT**

Mike Tietz, Interim Police Chief presented the Police Chief's Reports.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Streets Committee met February 28, 2018 to discuss Lease/Purchase of a Skidsteer. The committee will be meeting again on April 11, 2018 regarding the loan information for a Skidsteer, Welcome Sign, and to meet with Cedar Corp regarding grants available.

**Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee did not meet.

**Property & Finance**

Rebecca Livingston reported that the Property and Finance Committee did not meet.

**Employee Relations**

Greg Kipp reported that the Employee Relations Committee did not meet.

## **Special Committee Reports**

### **Plan Commission**

Terry Stamm reported that the Plan Commission did not meet however will be meeting on May 23.

### **Report from Fire Board Representative**

Greg Kipp reported:

- 1) Three calls last month; one false resident alarm and two calls that were called off before leaving station
- 2) The new lighting is now installed outside of the Fire Station.
- 3) Six new pairs of wild land boots and foam were purchased 50% matching grant from the DNR. This grant was obtained by Les Shafer, Fire Chief.
- 3) There are now 21 volunteer fire fighters and 2 more to be interviewed.

### **Report from Dunn County Solid Waste Recycling Board Representative Terry Stamm**

1. Discussed the successful new compactor and receiver box installation at the collection sites for a cost of \$242,154.
2. Discussed the reduction of an attendant position and the reduction in attendant hours worked at the transfer station. They are presently working with L.E. Phillips on staffing the collection sites at an annual cost of \$562,531.
3. Discussed the fund balance worksheet and the current balance is \$520,531.
4. They were given the baler maintenance update for 2017/2018. Repairs and modifications in 2017 was a cost of \$25,831. The baler is in need of being rebuilt at an estimated cost of \$8,221. Quarterly serviced costs for the baler are estimated at \$1,800 annually.
5. Discussed emergency planning procedures to keep the solid waste and recycling operation running during a disaster or catastrophe.
6. Discussed a pandemic plan to continue operations in case of an outbreak of disease.
7. Discussed what this Board's philosophy will be to continue future operations for which we are responsible. Dunn County Solid Waste and Recycling Staff will be attending a conference this week to get information that will assist the Board with making future decisions.
8. Dunn County Solid Waste and Recycling Department is becoming a state leader in recycling opportunities. There will be a continued need to modernize operations.

### **Colfax Rescue Squad Monthly Report**

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerks Office.

### **Community Center/Library Report**

Terry Stamm reported that the Community Center met Regarding: mirror and vacuum cleaner replacement, chair rail for the desk area and a rental policy.

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### **Communications & Miscellaneous Business as Permitted by Law**

Mark Levra reported that one of the Welcome Signs were in need of replacement. He obtained an estimate from DJ Capra Signs in Menomonie in the amount of \$1,037.77.

This was sent to the Public Works & Streets Committee.

### **Unfinished Business:**

There was no Unfinished Business

### **New Business:**

#### **Discussion/Action Installation of CenturyLink Internet at the Village Park**

The Internet/WIFI for the Village Park was sent to the Property & Finance Committee.

#### **Discussion/Action Village Board Meeting Time Change from 7:00 p.m. to 6:00 p.m. until the Ordinance Revision is in effect.**

Livingston/Kipp moved and seconded a motion to approve the Village Board Meeting Time Change from 7:00 p.m. to 6:00 p.m. until the Ordinance Revision is in effect. Motion carried.

#### **Discussion/Action Ordinance Revisions 18-2 Zoning Variance, 18-3 Zoning Conditional Use, `18-4 Zoning Appeals, 18-5 Substandard Lots**

Creaser-Kipp/Stamm moved and seconded a motion to approve Ordinance Revisions 18-2 Zoning Variance, 18-3 Zoning Conditional Use, `18-4 Zoning Appeals, 18-5 Substandard Lots. Motion carried.

### **Adjourn**

Livingston/Kipp moved and seconded a motion to adjourn the meeting at 8.08 p.m. Motion carried.

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Patricia Hahn

Clerk/Treasurer, WCMC,CMC,CMTW