

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

**January 17, 2018
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The January 17, 2018 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham Village President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Boettcher, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Paula Turner and Terry Stamm present.

APPROVAL OF MINUTES

Creaser-Kipp/Boettcher moved and seconded a motion to approve the Minutes of December 13, & 20th 2017 and January 3rd 2018 as presented. Motion carried.

PUBLIC APPEARANCE:

There was no Public Appearance.

CITIZEN'S FORUM – (PUBLIC INPUT)

No one was signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY
AND DIRECT DEPOSIT PAYROLL CHECKS**

Creaser/Kipp/Kipp moved and seconded a motion to approve the Combined Checks 29262- 29230 and direct deposit V1947-V1978 for a total of \$71,028.90. Motion carried. Stamm abstained.

APPROVAL OF TID VOUCHERS

There were no TID vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS
FOR SERVICE/TAP PERMITS**

Permits were issued to: Jerry Mentzel, 103 Independence Drive: Partitioning Basement, Adding Lighting, Install Natural Gas Stove.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

Director of Public Work's Report

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported that emergency repairs were completed for Truck #1.

POLICE CHIEFS REPORT

Mike Tietz, Interim Police Chief presented the Police Chief's Reports. Mike reported that he is monitoring the Online Auction storage located at 100 Holly Avenue and that the damage to the Squad Truck was repaired by Interstate Auto.

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Streets Committee met on the on the Water Study and is further down on the agenda.

Public Safety

Deb Creaser-Kipp reported that the Public Safety Committee did not meet.

Property & Finance

Rebecca Livingston reported that the Property and Finance Committee met and the item is further down on the agenda.

Employee Relations

Greg Kip reported that the Employee Relations Committee did not meet.

Special Committee Reports

Plan Commission

Terry Stamm reported that the Plan Commission did not meet and the Commission will be meeting on February 7th for review of a CSM from Jerry Feeney.

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Report from Fire Board Representative

Greg Kipp reported at the January 10, 2018 Board Meeting:

There were 8 fire runs
12-18, 21,(3),28, Traffic Accident's I-94
12-30-17 Leaking propane tank
12-30-17 Support for Colfax Fire Department house fire
1-6-18 Traffic accident cancelled prior to leaving building

Report from Dunn County Solid Waste Recycling Board Representative

Terry Stamm reported that there was no meeting this month.

Colfax Rescue Squad Monthly Report

Colfax Rescue Squad Monthly Report by Don Knutson was reviewed and can be found the power point from this meeting.

Community Center/Library Report

Terry Stamm reported that the Community Center met on January 8, 2018. See Minutes of Community Center for more information.

COMMUNICATIONS & MISCELLANIOUS BUSINESS AS PERMITTED BY LAW

Steve Abraham spoke regarding an Employee Family Picnic is being planned for this summer.

Terry Stamm reported that the Junction was interested in placing an ad in the Village Newsletter and that the Emergency Plan will be reviewed soon.

Unfinished Business:

There was no Unfinished Business

New Business:

Discussion/Action Operator License's for Connie Linberg, Elk Mound Junction & Kayla Farrell, Elk Mound Travel Stop

Stamm/Boettcher moved and seconded a motion to approve Operator Licenses for Connie Linberg and Kayla Farrell as presented. Motion carried.

Discussion/Action Approval of Providers & Fees for Police Chief Psychological, Drug Screen & Physical
Creaser/Kipp/Livingston moved and seconded a motion to authorize and approve funding the psychological exam of Police Chief Candidate Chad Weinberger, by Campion Burrows in the amount of \$525.00 along with the drug screen and physical, with funding from the Police Department Budget. Motion carried.

Discussion/Action Police Chief Conditional Job Offer Contingent Upon Successful Physical, Drug Screen, & Psychological

Creaser/Kipp/Stamm moved and seconded a motion to make a conditional offer of employment to Police Chief Candidate Chad Weinberger, contingent upon successful completion of a drug screen, physical and psychological exam. Motion carried.

Discussion/Action HWY 12 Benches – Manny & Myrna Price Donation

Abraham/Kipp moved and seconded a motion to purchase a six foot with back bench from Greater Northland to be engraved for Manny & Myrna Price to be placed in front of the Village Hall along HWY 12, monies of \$750.00 taken from the Price Memorial Donation Fund to cover half the cost & the other half donated by Greater Northland. Motion carried.

Discussion/Action Water Study Results from Cedar Corporation

Stamm/Turner moved and seconded a motion to prioritize the Water Study as follows: 1) Construct a main water line from the existing reservoir to North Ivy Avenue. 2) Loop Water & Sewer from the "dead ends" on the East end of University Street to the "dead ends" at the Elementary School. 3) Seek Grants. 4) Address the remaining options identified in the Water Study. Motion carried.

Discussion/Action Public Works Winter Snow Removal Policy

Abraham/Kipp moved and seconded a motion to approve revised Public Works Winter Snow Removal Policy as presented.

**Discussion/Action Repair of 2520 John Deere Broom
Sweeper Attachment**

Stamm/Turner moved and seconded a motion to purchase a John Deere 60" Heavy-Duty Rotary Broom from Tractor Central in the amount of \$3572.00 to be taken out of the Public Works Equipment Savings. Motion carried.

Adjourn

Boettcher/Stamm moved and seconded a motion to adjourn the meeting at 8:33 p.m. Motion carried.

Patricia Hahn
Clerk/Treasurer, WCMC,CMC,CMTW